

NOTICE OF CONSTRUCTION

Town of Windsor

Date of Notice: _____

14 White Pond Road, Windsor NH 03244

Ph: 478-3292 Fx: 478-3293

Email: Windsor.nh@gsinet.net

www.windsornh.org

Note: ALL sections must be filled out completely or NOC will be returned to applicant.

NO CONSTRUCTION SHALL BEGIN without written notice from Selectmen. This is to verify that Town requirements are met. Noncompliance with this requirement will result in penalties being assessed.

PROPERTY AND CONTACT INFORMATION – PLEASE PRINT

Street address (location of building project)	
Property Owners Name(s)	
Mailing Address	
City / State / Zip	
Map and Lot	
Phone number	

DESCRIPTION OF WORK TO BE DONE – Please write a general description. YOU MUST INCLUDE A SEPARATE DRAWING that shows the size, type of construction, and setbacks from property lines, according to the Zoning Ordinance

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DEMOLITION

Will any buildings or structures be demolished? YES or NO

If yes, please describe (in detail) the location, size and type of structure to be demolished:

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Will the proposed structure meet the setback requirements of 25' from property lines?

YES or NO

Will any activity be taking place within 250-300 feet of a pond, lake or river?	YES or NO
*if yes, a Shoreland Permit may be required: visit www.des.nh.gov/cspa	
Is the portion of the property to be developed under Current Use?	YES or NO
New Construction: If a driveway is needed and you live on Route 31, Windsor Road or Black Pond Road: please contact NH Department of Transportation. www.nhdot.com New Construction: If you live on a Private Road you only need permission from the Selectmen.	State Road Or Private Road
For installing or replacing a private septic system, please first contact NH Department of Environmental Services. www.des.nh.gov	
Is this property located on a Class VI or Private Road?	Yes or NO
*if yes: Because Class VI and Private Roads are not maintained by the town, any new construction on a class VI or Private Road requires that a Waiver of Municipal Liability be signed by the property owner. This Waiver will then be recorded at the Hillsborough County Registry of Deeds at the expense of the property owner. This Notice of Construction will not be approved by the Selectmen without the Waiver AND the recording fee of \$25.	

Signature of Owner(s) _____

Fee	There is NO FEE for a Notice of Construction. A recording fee of \$25 is due if this is on a Class VI or Private Road.
EXPIRATION DATE	This Notice of Construction will expire 1 year from date of approval
Denied application	Applicant may re-apply for approval once denial explanation has been corrected
NOC Amended dates:	Language amended by vote of Board of Selectmen on 8/31/2010, 12/15/2015, 6/6/2017, 5/21/2019 and 9/1/2020

NOTE: APPROVAL OF Notice of Construction does not include or approve any necessary State, Federal or other regulations.

For office use only:

Notice of Construction APPROVED on:	Date:
Additional Notes or Requirements upon approval:	
Notice of Construction DENIED on:	Date:
Explanation for Denial:	
SELECTMEN SIGNATURES:	
Darlene Cuddy, Chair	
Gerald Needham, Selectman	
Charlotte Hebert, Selectmen	

Original for file. Copy to Applicant. Record in NOC book.